Community and Economic Development Department
3400 Plymouth Blvd
Plymouth, MN 55447
(763) 509-5450

Administrative Permit

Please email to planning@plymouthmn.gov to submit your application.
Applications will be processed once all items are submitted.

Requirements

- **Completed Planning and Zoning Application Form**, signed by the property owner**.**
- Application fee (cash, check, or online payment – email planning@plymouthmn.gov to set up)
  - $100 Residential Uses
  - $150 All Other Uses
- Site Plan or Certified Survey showing:
  - Existing physical site characteristics, including principal and accessory buildings, landscaping, signage, etc.
  - Parking areas required for this use.
  - Any other relevant data related to the request.
- Answers to the following questions.

Property Location: _____

What is the proposed use or event? Explain what you're doing and why you need an administrative permit

_____
_____
_____
_____
_____

How does the use, and associated project or event, comply with, and effect, the Plymouth Comprehensive Plan?

_____
_____
_____
_____

Explain how the establishment, maintenance, or operation of this permit will promote and enhance the general public welfare and will not be detrimental to or endanger the public health, safety, morals or comfort.

_____
_____
_____
_____

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Explain how the permit would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.

Explain how the establishment of the permit will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Explain how adequate public facilities and services are available or can be reasonably provided to accommodate the use, event or activity which is proposed.

Will the use conform to the applicable regulations of the district in which it is located? Explain.

Does the use, event, or activity comply with the general and specific performance standards as specified by Section 21025 and the Plymouth Zoning Ordinance?