



## CONDITIONAL USE PERMIT SUMMARY APPLICATION CHECKLIST

Community Development Department  
3400 Plymouth Boulevard  
Plymouth, MN 55447  
(763)509-5450  
FAX (763) 509-5407

**APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED**  
(For a complete list of required materials refer to Section 21015 of the Plymouth Zoning Ordinance)

_____	<p><b>DIGITAL VERSION</b> of the following:</p> <p><b>ACCURATE CERTIFIED SURVEY</b> showing the proposed use, drawn to scale, including all dimensions and square footages, and the complete legal description of all parcels affected.</p> <p><b>SITE PLAN</b> showing principal and accessory buildings, parking, landscaping, signage, lighting and grading. Any alteration to a parcel of land to accommodate a conditional use may also require an application for a site plan amendment. Refer to the site plan checklist.</p>
_____	<p><b>DIGITAL VERSION OF A DESCRIPTION</b> of the proposed use and how the proposed addition conforms with the following conditional use permit standards as set forth in Section 21015 of the Plymouth Zoning Ordinance:</p> <ol style="list-style-type: none"> <li>1. Compliance with, and effect upon the Plymouth Comprehensive Plan.</li> <li>2. The establishment, maintenance or operation of this conditional use will promote and enhance the general public welfare and will not be detrimental to or endanger the public health, safety, morals or comfort.</li> <li>3. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.</li> <li>4. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.</li> <li>5. Adequate measures have been, or will be, taken to provide ingress, egress, and parking so designed as to minimize traffic congestion in public streets.</li> <li>6. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located.</li> <li>7. The conditional use complies with the general and specific performance standards as specified by Section 21015 and the Plymouth Zoning Ordinance.</li> </ol>
_____	<b>DIGITAL VERSION OF A WETLAND REPORT</b> (if applicable)
_____	<b>COMPLETED APPLICATION FORM</b> , signed by the property fee owner(s).

_____	<p><b>APPLICATION FEE</b> (check or cash) payable to the City of Plymouth.</p> <ul style="list-style-type: none"><li>--\$400 for Residential Uses.</li><li>--\$500 for All Other Uses, <b>plus</b> an additional \$165 fee for a development sign on one street frontage and \$50 per sign for each additional street frontage for uses located within 500 lineal feet of any residential property.</li><li>--The fee for staff-prepared mailing labels is included in the application fee.</li></ul>
_____	<p><b>WETLAND FEE</b> (if applicable) of \$100 payable to the City of Plymouth. (Fees may be combined into one check.)</p>

The City may request additional information concerning operational factors or to retain expert testimony with the consent and at the expense of the applicant as necessary to establish performance conditions in relation to all pertinent sections of the zoning ordinance.