



Community Development Department
 3400 Plymouth Boulevard
 Plymouth, MN 55447
 (763) 509-5450

PRELIMINARY PLAT SUMMARY APPLICATION CHECKLIST

APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED
 (For a complete list of required materials refer to Section 510 of the Plymouth City Code)

_____	DIGITAL VERSION AND TWO ASSEMBLED PAPER SETS (maximum size – 24" x 36") at a scale not exceeding 1" = 50' of the following: ACCURATE CERTIFIED SURVEY (current within 1 year) showing existing conditions and the legal description. PRELIMINARY PLAT ESTIMATED LOT SIZES for all lots/outlots (in tabular form) GRADING, EROSION CONTROL, AND STORM WATER DRAINAGE PLAN UTILITY PLAN (sanitary sewer and water main) TREE PRESERVATION PLAN, REFORESTATION PLAN (if applicable) TREE INVENTORY (current within 1 year) LANDSCAPE PLAN
_____	ONE (1) COMPLETE SET OF PLANS REDUCED TO 11" X 17"
_____	DIGITAL VERSION OF A WETLAND REPORT (if applicable)
_____	DIGITAL VERSION OF A NARRATIVE describing the proposal, including the number of lots, development type, and anticipated completion date. WRITTEN VERIFICATION that all commonly owned contiguous land is included in the plat.
_____	COMPLETED APPLICATION FORM , signed by the property fee owner(s).
_____	APPLICATION FEE (check or cash) payable to the City of Plymouth. --For plats with 3 or fewer lots, \$300 base fee plus a cash escrow of \$2,000 plus an additional \$165 fee for a development sign on one street frontage and \$50 per sign for each additional street frontage. --For plats with 4 or more lots, \$300 base fee plus a cash escrow of \$3,500 plus an additional \$165 fee for a development sign on one street frontage and \$50 per sign for each additional street frontage. --The fee for staff-prepared mailing labels is included in the application fee. WETLAND FEE (if applicable) of \$100 payable to the City of Plymouth. (fees may be combined into one check)

(OVER)

NOTE: The city also requires 15 reduced sets (11" by 17") of the plans. These reduced plans must be submitted 10 days prior to the planning commission public hearing. As any application may require revision, ***do not submit the reduced sets with the initial application.***