



FILE# \_\_\_\_\_

## PLANNING AND ZONING APPLICATION FORM

Community Development Department  
3400 Plymouth Boulevard  
Plymouth, MN 55447  
(763) 509-5450  
FAX (763) 509-5407

**Please read before completing. The city will not begin processing an application that is incomplete.** The city fee schedule, application checklists and information sheets explaining the application procedures and policies are available from the planning division or on the city's website (<http://www.plymouthmn.gov>). For complex applications, applicants should review the specific code requirements and detailed information on procedures found in the Plymouth Zoning Ordinance. The zoning ordinance is also found on the city website.

**1. PROPERTY LOCATION:** (Street address, if applicable or property identification number)

\_\_\_\_\_

**2. LEGAL DESCRIPTION:** \_\_\_\_\_

**3. PROPERTY FEE OWNER NAME:** \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ (Email) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_

**4. APPLICANT/CONTACT PERSON'S NAME:** \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: (Mailing) \_\_\_\_\_ (Email) \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_

**5. PLEASE CHECK THE REQUESTED ACTION(S):**

- ADMINISTRATIVE PERMIT
- COMPREHENSIVE PLAN AMENDMENT
- CONDITIONAL/INTERIM USE PERMIT
- FINAL PLAT
- HOME OCCUPATION LICENSE
- PRELIMINARY PLAT
- PUD FINAL PLAN
- PUD GENERAL PLAN
- PUD AMENDMENT

- ZO TEXT AMENDMENT
- REZONING
- SITE PLAN
- SITE PLAN AMENDMENT
- PLAN MODIFICATION
- WETLAND-RELATED
- VARIANCE
- OTHER \_\_\_\_\_

**6. BRIEF DESCRIPTION OF REQUEST:** (Attach separate sheet, if necessary)

---

---

---

---

---

---

---

---

I hereby apply for the above consideration and declare that the information and materials submitted with this application are complete and accurate per city code and ordinance requirements. I understand that the city will process the application once the planning division finds that it is complete. I understand and agree that the city may place a sign on my property for purposes of notification that an application is under consideration.

**PLEASE NOTE: If the property fee owner is not the applicant, the applicant must provide written authorization from the property fee owner in order to make application.**

PROPERTY FEE OWNER(S) SIGNATURE(S): \_\_\_\_\_

APPLICANT(S) SIGNATURE(S): \_\_\_\_\_

DATE: \_\_\_\_\_

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Project Name: \_\_\_\_\_ Type of Project: \_\_\_\_\_

APPLICATION/ SIGNAGE FEES \$ _____	TOTAL FEES DUE \$ _____
WETLAND-RELATED FEES \$ _____	
ESCROW (400-2800) \$ _____	
APPROVED FOR DEPOSIT BY DEPARTMENT CONTACT:	