

**APPLICATION FOR
PLYMOUTH'S FIRST TIME HOMEBUYER PROGRAM**

Please return application to the Plymouth HRA, 3400 Plymouth Boulevard, Plymouth, MN 55447.

If you have questions completing this application, please contract the Plymouth HRA at 763-509-5410.

A. APPLICANT INFORMATION

Applicant:

_____	_____	_____
First Name	Middle Initial	Last Name

_____	_____	
Date of Birth	Social Security Number	

Co-Applicant:

_____	_____	_____
First Name	Middle Initial	Last Name

_____	_____	
Date of Birth	Social Security Number	

Other Household Members:

_____	_____
Name	Age

_____	_____
Name	Age

_____	_____
Name	Age

_____	_____
Name	Age

Current Address:

Street Address		

_____	_____	_____
City	State	Zip Code

Telephone Numbers:

_____	_____	_____
Work	Home	Cell

E-mail Address: _____

B. HOUSING INFORMATION

Present type of housing? _____

Current monthly payment for housing? _____

Have you ever owned a home? _____

If yes, when did you sell or move-out? _____

If yes, were you displaced due to a divorce situation? _____

If yes, have you had a previous loan through Plymouth's First Time Homebuyer Program? _____

If yes, please provide the address of the property.

Street Address

City State Zip Code

C. ETHNICITY/ RACIAL INFORMATION

Please indicate the ethnicity and race of the Head of Household. This information is for statistical purposes only.

1. Ethnicity (please check one):

_____ Hispanic/Latino _____ Non-Hispanic/Latino

2. Race (please check all that apply):

- _____ American Indian or Alaskan Native
- _____ Asian
- _____ Black or African American
- _____ Native Hawaiian or Other Pacific Islander
- _____ White

D. INCOME INFORMATION

Please list all sources of income and gross (before withholdings) earnings for the household. Include full and part-time employment as well as other income (i.e. social security, alimony, child support, etc.). Attach additional sheets if necessary.

Household Member	Sources of Income	Gross Earnings	Gross Annual Earnings
		\$ Per	
		\$ Per	
		\$ Per	
		\$ Per	
Total Gross Annual Earnings for the Household			

Employer Information:

Employer Name

Street Address

City State Zip Code

Supervisor's Name Supervisor's Telephone Number

Additional Employer
Information:

Employer Name

Street Address

City

State

Zip Code

Supervisor's Name

Supervisor's Telephone Number

E. ASSET INFORMATION

Please provide all checking and savings account numbers and balances for the household. Attach additional sheets if necessary.

Name of Bank/ Credit Union

Account Numbers

Account Balance

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Excluding one automobile, clothing and furniture, please list and value of any additional assets (i.e. snowmobile, boat, etc.) owned by the household. Attach additional sheets if necessary.

F. HOMEBUYER EDUCATION/ LENDER INFORMATION

Please provide the following information for the homebuyer education class you attended:

Name of Class (i.e. "Home Stretch Workshop" through Community Action for Suburban Hennepin, etc.)

Date Completed

Please provide the following information for the primary lender you are working with:

Name of Bank/ Mortgage Company

Name of Loan Officer

Phone Number of Loan Officer

CERTIFICATION

I/We hereby certify that the foregoing information is true and complete to the best of my knowledge and belief and inquiries may be made to verify the statements herein.

I/We understand that applications will be reviewed according to eligibility criteria established by the City of Plymouth.

Applicant

Date

Co-Applicant

Date

Please return application to the Plymouth HRA, 3400 Plymouth Boulevard, Plymouth, MN 55447.

In addition to the application, please also submit the following information to determine eligibility for the loan program:

- Complete federal tax returns from the last 3 years
- 2 months of paycheck stubs for all household members
- Documentation for any other income (such as SSI, child support payments, dividends, etc.)
- 2 most recent bank statements (checking and savings accounts)
- Certificate for participating in Homebuyer training (must be submitted prior to closing)
- Release of Information (attached)

WARNING: Under applicable statutes, regulations and ordinances, it is a criminal offense to willfully make false statement or misrepresentation on the foregoing application.

The information required for this application and the provisions of Plymouth's First Time Homebuyers Program are subject to modification or cancellation as determined by the City.



**RELEASE OF INFORMATION
FOR PLYMOUTH HOUSING & REDEVELOPMENT AUTHORITY
FIRST TIME HOMEBUYER AND/OR REHAB LOAN PROGRAMS**

I hereby authorize the City of Plymouth and its staff to access financial records held by any financial institution and the Department of Housing and Urban Development (HUD), in connection with any pending participation in Plymouth's First Time Homebuyers and/or Rehab Loan Program. Financial records involving this participation/transaction will be available to the City of Plymouth staff representatives, or other financial institutions and representatives as determined by the purchaser or seller, and the Department of Housing and Urban Development without further notice or authorization, but will not be disclosed or released to another government agency, department, or individual without consent except as required or permitted by law. Failure to release such information will result in disqualification from participation in this program.

Name

Social Security Number

Street Address/Apt. #

City/State/ZIP Code

Signature

Date

Note: For additional information, please contact Matt Lupini, Community Development Coordinator with the Plymouth HRA at mlupini@plymouthmn.gov or 763-509-5413. Fax number is 763-509-5407. Mailing address is:

*Plymouth HRA
Attn: Matt Lupini
3400 Plymouth Boulevard
Plymouth, MN 55447*

Please submit the application form and income/asset documents to the Plymouth HRA by any of the following methods:

Mail: Plymouth HRA (Attn: Matt Lupini)
3400 Plymouth Blvd.
Plymouth, MN 55447

Email: mlupini@plymouthmn.gov

Fax: 763-509-5407 (Attn: Matt Lupini)

In-Person: Weekdays between 8:00am and 4:30pm.
Plymouth City Hall, 3400 Plymouth Blvd., Plymouth, MN 55447
Drop off the application at the Community Development desk downstairs.